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## SPECIAL PRESIDENTIAL ELECTION

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Thank you for your interest in running for PSGA President! Enclosed you will find the necessary information and paperwork to begin your campaign. In order to be considered as an official candidate, all materials must be turned in to the PSGA office (Campus Center North, 1012) by **MONDAY, OCTOBER 27<sup>th</sup> AT 6:00 PM**. If at any time during the campaign or elections process you have any questions, feel free to contact the Chair of the Elections Committee, Caitlin Christian-Lamb, by email at [psga.senatechair@purchase.edu](mailto:psga.senatechair@purchase.edu).

### SPECIAL ELECTIONS SCHEDULE:

<i>Monday, October 20<sup>th</sup>:</i>	Campaign packets are made available. Download at <a href="http://www.psgaonline.org">www.psgaonline.org</a> , or pick up at the PSGA Office (CCN 1012).
<i>Monday, October 27<sup>th</sup>:</i>	<b>CAMPAIGN PACKETS</b> and <b>CAMPAIGN MATERIALS</b> due by 6:00 PM, in the PSGA Office (CCN 1012). <b>NO EXCEPTIONS.</b>
<i>Tuesday, October 28<sup>th</sup>:</i>	Official candidate roster released; campaigning begins.
<i>Wednesday, October 29<sup>th</sup>:</i>	Candidate Forum (12:30 PM; Humanities 1064) – the official candidate debate, sponsored by the PSGA.
<i>Monday, November 3<sup>rd</sup></i>	<b>ALL CAMPAIGNING MUST END AT 12:01 AM.</b> Polls open.
<i>Tuesday, November 4<sup>th</sup>:</i>	Polls close at 11:59 PM.
<i>Wednesday, November 5<sup>th</sup>:</i>	Results announced at the PSGA Senate meeting (12:30 PM; Whitson’s Memorial Greeting Hall).

### EXECUTIVE BOARD ELIGIBILITY REQUIREMENTS:

- According to *Article V, Section 2a* of the PSGA Constitution, “Qualifications for election to the Executive Board shall include current membership in the PSGA, and good academic standing with the college.”
  - Students on Academic or Disciplinary probation are, according to college guidelines, prohibited from serving on the Executive Board.
  - All students who wish to be considered as candidates in the PSGA Special Presidential Election must complete the following: Personal Information Form; Student Petition (to be signed by 100 MSAF-paying students); Signed Elections Bylaw Agreement; Signed Student Affairs Consent Form.
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## PERSONAL INFORMATION

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<b>Name:</b>	[Insert photo here, or email to psga.senatechair@purchase.edu]
<b>Major:</b>	
<b>Year:</b>	
<b>Phone:</b>	
<b>Email:</b>	

### QUALIFICATIONS & EXPERIENCE:

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Why do you want to run for this position?

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What are your plans and goals for the position if elected?

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What is the importance of student representation here at Purchase College?

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How would you like to see the PSGA improve over the coming year?

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What is one interesting fact about you?

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Favorite alternative definition for the acronym PSGA (ex: Pepsi Stays Great Always):

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For a campus-wide email advertising the election, summarize your plans and goals for the position (if elected) and how you would like the PSGA to improve over the coming year, in 350 words or less:

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# CANDIDATE PETITION \_\_\_\_\_

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Purchase Student Government Association

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Purchase Student Government Association

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## ELECTIONS BYLAWS

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*Approved by the Senate April 11, 2007*

### *Section 1: Definition*

The Elections Committee shall conduct elections for the PSGA.

### *Section 2: Composition*

- a. Five (5) Senate members shall sit on and be voting members of the Elections Committee.
- b. One (1) representative from the Council of Clubs & Organizations shall sit on and be a voting member of the Elections Committee.
- c. One (1) non-official PSGA member shall sit on and be a voting member of the Elections Committee.
- d. The Chair of the Senate shall serve as the Chair and a non-voting member (except when the Chair has the deciding vote) of the Elections Committee.

### *Section 3: Duties*

- a. The Elections Committee shall conduct all campus-wide elections for the PSGA.
- b. The Elections Committee shall be convened to hold elections at any time by the PSGA Senate.
- c. Unless specified by the Senate, all elections requested by the Senate must take place within 10 days.
- d. The Elections Committee shall ensure that the Public Relations committee properly advertise all elections to all PSGA members.
- e. In the case of contested elections, shall inform the Chair of the Senate to call an emergency PSGA Senate meeting within 24 hours.
- f. Shall make available all information pertaining to the eligibility of candidates to all PSGA members in writing.

### *Section 4: Powers*

- a. Shall conduct all campus-wide elections of the PSGA.
- b. Shall be convened to hold elections at any time by the PSGA Senate.

### *Section 5: Committee Guidelines*

- a. No members of the Elections Committee shall be candidates for an election.
- b. If at any time the Chair of the Elections Committee is running for election, the Senate shall appoint a new Chair of the Committee by a simple majority vote.
- c. In the case of gross violation of Elections Committee bylaws, the PSGA President shall assume the role of Chair.

### *Section 6: Campaign Materials*

- a. Campaign materials must be approved by the Elections Committee for compliance with Elections guidelines.
- b. Campaign materials shall not be modified in any way without approval by the Elections committee.
- c. A copy of approved campaign materials shall be filed in the PSGA office.
- d. All candidates shall be allowed the following campaign materials:
  - a. 125 sheets of mini-handout flyers (up to 6/ page – 8.5 x 11”)
  - b. 25 full-sized flyers (8.5 x 11”)

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- c. 5 colored featured flyers (11 x 17")
- e. All candidates shall be allowed the following Media Services promotion:
  - a. 3 thirty-second video advertisements on PTV
  - b. 3 thirty-second audio advertisements on WPSR
  - c. 1 candidate information form to the Purchase Independent
- f. All non-web campaign materials shall be produced exclusively by the PSGA.
- g. All campaign materials shall include "PAID FOR BY YOUR MANDATORY STUDENT ACTIVITY FEE"
- h. Any campaign or promotional material that includes the name of more than one candidate shall be counted for each of the candidates separately.
- i. PTV, WPSR, and the Independent must offer an equal opportunity for each candidate in a given race.
- j. PTV, WPSR, and the Independent must adhere to the guidelines of the respective Media Service.
- k. All web-based campaign materials. Including (but not limited to) social networking groups, mass-emails, message board posts, etc. must adhere to all Elections guidelines and be forwarded to the Chair of the Elections Committee prior to publication/ distribution for review by the Elections Committee.

### *Section 7: Campaign Guidelines*

- a. A candidate may not accept any form of monetary donation/ aid towards their campaign.
- b. A candidate may not give out any promotional gifts, items, or donations to aid in their campaign.
- c. Candidates may only post their 25 full-sized flyers on public bulletin boards.
- d. Only candidates and campaign assistants may hand out campaign materials.
- e. Political parties are allowed. However, voters are not required to vote for each person on a ticket.
- f. All candidates must submit their elections packet by the published deadline to the PSGA office to participate in campaign activities and be included on the ballot.
- g. All candidates are expected to take part in the official Candidate Forum organized by the PSGA. The format of the candidate forum shall be determined by the Elections Committee and be publicized to all candidates.
- h. All campaigning is prohibited during the time that polls are open.
- i. Previously approved and published static online campaign materials may stay published once polls are open, so long as no alterations are made.
- j. All full-sized flyers shall be taken down by their respective candidate prior to the opening of polls.

### *Section 8: Campaign Assistants*

- a. Candidates may have campaign assistants.
- b. Campaign Assistants may hand out campaign materials on behalf of the candidate.
- c. Campaign Assistants must adhere to all Elections Guidelines.
- d. In order to become a Campaign Assistant, one must sign and submit an Elections Committee agreement form to the Chair of the Elections Committee.

### *Section 9: Executive Board Elections*

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- a. Shall be held no later than 20 days prior to the end of the spring semester.
- b. Polls shall be open a minimum of 48 hours.

*Section 10: PSGA Senate Elections*

- a. Shall be held no later than 14 days following the start of the fall semester.

*Section 11: Disqualification*

- a. Formal complaints of a violation of an Election Bylaw shall be submitted to the Chair of the Elections Committee in writing.
- b. All formal complaints must be submitted, and addressed by the Elections Committee prior to the opening of polls.
- c. Any violation of the Elections Bylaws shall be reviewed by the Elections Committee within 24 hours of receipt of the complaint.
- d. The Elections Committee may, by a simple majority vote (50% + 1) decide to overlook a violation, disqualify a candidate, or call for a new election.
- e. If a candidate chooses to appeal a decision, they must do so in writing to the Chair of the Senate. The Chair of the Senate shall call an emergency Senate meeting within 24 hours to determine whether or not to send the appeal to the Judicial Board. The Judicial Board may choose to either discard the appeal, or call for new elections.

**I HAVE READ AND AGREE TO ALL OF THE GUIDELINES SET FORTH IN THE PSGA CONSTITUTION AND ELECTIONS BYLAWS, AND ACKNOWLEDGE THAT FAILURE TO ADHERE TO THE GUIDELINES WILL RESULT IN MY DISQUALIFICATION.**

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## **Acknowledgement Form Division of Student Affairs**

My signature below signifies my acknowledgement of the following:

- Students who are academic and/ or disciplinary probation are ineligible to hold an appointed or elected position in the PSGA (executive, student-run service or senate) or any student club or organization.
- The college is responsible for ensuring compliance to this policy.
- The college must conduct an official check of my university records to ensure that I am a matriculated student in good academic and disciplinary standing with the college.

\_\_\_\_\_  
Student Signature & CID

\_\_\_\_\_  
Student Printed Name

